

APPENDIX 2

MRF Risk Register

Nos.	Raised by	Date Raised	Probability	Impact	Gross Risk Score	Proximity	Description	Mitigation	Owner	Target Date	Revised Probability	Revised Impact	Residual Risk Score
COMMUNITY WASTE RECYCLING LTD													
1	Jane Lubbock	10/03/2010	1	2	2		Risk of delays to granting of a Waste Management Permit in respect of storage of food waste at Enstone Facility (provisional contract item).	Permit already applied for and is expected to be approved within the next 3 months.	CW	01/07/2010	1	1	2
2	Jane Lubbock	10/03/2010	1	1	2	s	Risk of delay in full MRF facility at Enstone being fully operational by October 2010.	New equipment in process of being ordered and not dependant on a contract award by Oxford City Council. The contract will require the facility at Enstone to be fully operational by 1st October 2010.	CW	01/08/2010.	1	1	2
3	Jane Lubbock	10/03/2010	2	2	4	l	Recycling delivered to the facility by oxford City Council is either rejected or has high rejection levels	CW already receive current dry recycling at their MRF at Milton Keynes. No load has ever been rejected and less than 5% is unable to be re cycled. CW to work together to ensure that any rounds of high contamination rates are targeted with educational literature.	CW/ OCC	Ongoing throughout the contract.	1	1	2
4	Jane Lubbock	10/03/2010	1	1	2	l	Not opening on a bank holiday as required.	CW have confirmed they are able to do this as required by us and already provide this for us at Milton Keynes.	CW/OCC	Ongoing as required.	1	1	2
5	Jane Lubbock	10/03/2010	1	1	2	l	Turnaround times for vehicles unloading at the facility are longer than agreed leading to longer downtime in the collection service..	CW will provide monthly reports showing turnaround times and are already providing an average turnaround time of less than 20 minutes.	CW	Ongoing and monitored through monthly reporting	1	1	2
6	Jane Lubbock	10/03/2010	2	2	4	l	Materials re sale market changes substantially affecting onward sale prices substantially.	CW have offered an additional option within their financial offer which provides the Council with protection from any downturn and an option to share in any longer term financial benefit.	CW/ OCC	Ongoing annual review	1	1	2